



# Howland Township Fire Department

169 Niles Cortland Road N.E. Warren, Ohio 44484 Phone 330-856-5022 FAX 330-609-9977

## Business Self-Inspection Guideline

### Exterior Inspection

The address is placed in a position on the building that is plainly visible from the street	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Combustibles and dumpsters are stored at least 10' from the exterior of building	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
The gas meter and piping is protected from possible damage	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Does your business utilize the Knox Box entry program, and if so are the keys up to date?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>

### Interior Inspection / General

If using a portable heater, is it equipped with tip over and high temperature switches?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Combustible materials have a 36" clearance from any heat producing appliance	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Compressed gas cylinders are adequately secured and labeled with the contents	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Oily rags and similar materials are kept in a metal-lined container equipped with tight fitting lids	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Is the building free from excess trash or debris?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Penetrations or breaches are absent from the floors and ceilings?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
		<input type="checkbox"/>		<input type="checkbox"/>
		<input type="checkbox"/>		<input type="checkbox"/>

### Interior Inspection / Electrical

Are all power strips plugged directly into the wall receptacle?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
All electrical switches and receptacles have cover plates	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
The electrical panel is not obstructed and has a minimum of 30" clearance	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
The Circuit breaker and/or fuses are properly labeled in the electrical control panel box	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
All electrical wiring is covered to prevent accidental shock	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>

### Interior / Exits

Exit lights and emergency lighting are in place, illuminated, and function properly	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Exits are free from any obstructions, and are not locked during normal business hours	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Aisles are free from any obstructions that could minimize egress	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>

### Interior / Fire Protection Equipment

Does your business have a working smoke detector?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Are your fire extinguishers mounted?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Extinguishers are serviced, inspected and tagged annually by a fire protection service	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Fire Alarm System is serviced, inspected and tagged annually by a fire protection service	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Fire Extinguishing System (Sprinklers, hoods, computer room) are inspected and tagged as required by a fire protection service.	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>