

HOWLAND TOWNSHIP MINUTES

The Howland Township Board of Trustees held their Regular and Organizational meeting on January 8, 2014 at 6:00 PM at the Howland Township Administration Building, 205 Niles-Cortland Road, N.E.

Roll Call: Rick G. Clark - Present
James Lapolla - Present
Matthew G Vansuch - Present

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Trustee James Lapolla and Matthew were given the Oath of Office by Fiscal Officer Robert Costello.

A motion was made by James Lapolla and seconded by Matthew Vansuch to suspend the reading of the December 27, 2013 minutes and accept as written.

Roll Call: Rick G. Clark - yea
James Lapolla - yea
Matthew G Vansuch - yea

The meeting was turned over to Fiscal Officer Robert Costello for the purpose of reorganization for year 2014:

A motion was made by Matthew Vansuch and seconded by James Lapolla to appoint Rick Clark, Chairperson of the Board of Trustees for fiscal year 2014.

Roll Call: Rick G. Clark - abstain
James Lapolla - yea
Matthew G Vansuch - yea

A motion was made by James Lapolla and seconded by Rick Clark to appoint Matthew Vansuch, Vice-Chairperson of the Board of Trustees for fiscal year 2014.

Roll Call: Rick G. Clark - yea
James Lapolla - yea
Matthew G Vansuch - abstain

The meeting was turned over to the newly appointed Chairperson Rick Clark.

A motion was made by Matthew Vansuch and seconded by James Lapolla to authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

Roll Call: Rick G. Clark - yea

James Lapolla - yea
Matthew G Vansuch - yea

A motion was made by James Lapolla and seconded by Matthew Vansuch to vote on
Resolution 2014-01

Regular meetings of the Board of Trustees for "2014" shall be scheduled as follows and posted on the Township bulletin board located at the Township Administration Building, 205 Niles-Cortland Road N.E.

2nd Wednesday of the month 6 P.M.
4th Wednesday of the month 4:30 P.M.

Works sessions will be held one-half hour preceding each public meeting, special meetings will be scheduled as needed, and notification will be given to the Tribune Chronicle, Vindicator and anyone requesting notification.

Roll Call: Rick G. Clark - yea
James Lapolla - yea
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by James Lapolla to vote on
Resolution 2014-02

Approve the Trustees, Fiscal Officer, and Administrator attend the State of Ohio Trustees' and Fiscal Officer's Association Convention, the National Convention, the Trumbull County Township Association meetings, and any other meetings, seminars, workshops, schools, training, conferences, or conventions that are necessary for the betterment of the Township.

The Township will reimburse allowed expenses incurred as per the Township Policy and gas mileage to be reimbursed at \$.56 per mile, approved rate by the IRS.

Roll Call: Rick G. Clark - yea
James Lapolla - yea
Matthew G Vansuch - yea

A motion was made by James Lapolla and seconded by Matthew Vansuch to vote on
Resolution 2014-03

Authorize the Fiscal Officer to purchase all necessary office supplies and/or equipment for 2014.

Roll Call: Rick G. Clark - yea
James Lapolla - yea
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by James Lapolla to vote on
Resolution 2014-04

Authorize the Township employees and Zoning Board members attend job related seminars, conferences, schools, training or conventions for fiscal year 2014, after a formal request has been approved by the Department Head, Administrator and/or a Trustee.

The Township will reimburse allowed expenses incurred as per the Township Policy and gas mileage to be reimbursed at \$.56 per mile, approved rate by the IRS.

Roll Call: Rick G. Clark - yea
James Lapolla - yea
Matthew G Vansuch - yea

A motion was made by James Lapolla and seconded by Matthew Vansuch to vote on
Resolution 2014-05

Authorize the Fiscal Officer to establish Fund 30A – 2014 Road Resurfacing Program and appropriate in 30-A-06A – 2014 Road Resurface-OPWC-Issue I - \$224,270.00.

Roll Call: Rick G. Clark - yea
James Lapolla - yea
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by James Lapolla to vote on
Resolution 2014-06

Authorize the Fiscal Officer to advertise for bid the 2014 Road Resurfacing Program upon completion of bids in the Spring/Summer of 2014.

Roll Call: Rick G. Clark - yea
James Lapolla - yea
Matthew G Vansuch - yea

A motion was made by James Lapolla and seconded by Matthew Vansuch to vote on
Resolution 2014-07

Approve to appoint Trustee Matthew Vansuch as the Chairman's Designee for the Health Advisory Board.

Roll Call: Rick G. Clark - yea
James Lapolla - yea
Matthew G Vansuch - yea

Summary of Meeting:

No reports were received from Police Chief, Fire Chief and Zoning Administrator.

Public Works Director David McCann stated that they have used 1,000 tons of salt this year and the purchase of salt with the County Engineer is going well. Christmas Tree pick-up will be going through the month of January, 2014.

Administrator Darlene St. George stated that Kim Mascarella and herself are working together with the County on the Golden Triangle. They will be attending a meeting to see about getting grants to bring in business.

A motion was made by Matthew Vansuch and seconded by James Lapolla to adjourn the regular meeting at 6:25 P.M.

Roll Call: Rick G. Clark - yea
James Lapolla - yea
Matthew G Vansuch - yea

Attested by:  Dated: 1/9/14
Robert Costello, Fiscal Officer

Approved by:  Dated: _____
Rick Clark, Chairperson