

MINUTES OF THE HOWLAND TOWNSHIP BOARD OF TRUSTEES

The Howland Township Board of Trustees held their Regular meeting on April 9, 2014 at 6:00 P.M. at the Howland Township Administration Building, 205 Niles-Cortland Rd NE, Howland Township, Ohio

Roll Call: Rick G. Clark – Present
Dr James Lapolla – Present
Matthew G Vansuch- Present

A motion was made by Dr. James Lapolla and seconded by Matthew Vansuch to suspend the reading of the March 12, 2014 minutes and accept as written.

Roll Call: Rick G. Clark –yea
Dr. James J Lapolla – yea
Matthew G Vansuch –yea

A motion was made by Matthew Vansuch and seconded by Dr. James Lapolla to authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

Roll Call: Rick G. Clark – yea
Dr. James J Lapolla – yea
Matthew G Vansuch –yea

A motion was made by Dr. James Lapolla and seconded by Matthew Vansuch to vote on Resolution 2014-30

Per the recommendation of Administrator Darlene St. George and Fire Chief James Pantalone approve Agreement between Howland Volunteer Fire Department and Howland Township to provide volunteer fire protection and emergency medical services for the period April 1, 2012 to March 31, 2015. The Township will pay \$15,000 to the Howland Volunteer Fire Department in four equal quarterly payments of \$3,750.00 beginning April 1, 2014 (contract attached in its entirety).

Roll Call: Rick G. Clark – yea
Dr. James J Lapolla – yea
Matthew G Vansuch –yea

A motion was made by Dr. James Lapolla and seconded by Matthew Vansuch to vote on Resolution 2014-31

Per the recommendation of Administrator Darlene St. George and Police Chief Paul Monroe approve to purchase through the State Cooperative Program from Byers Auto in Columbus, Ohio, two (2) 2014 Chevy Impalas, 4 Door Sedan, Police Vehicle at a cost of \$21,006 per vehicle, total cost \$42,012.00.

Roll Call: Rick G. Clark – yea
Dr. James J Lapolla – yea
Matthew G Vansuch – yea

A motion was made by Matthew Vansuch and seconded by Dr. James Lapolla to vote on Resolution 2014-32

Per the recommendation of Police Chief Paul Monroe, the Board of Trustees of Howland Township “DO NOT” request a hearing for a new D1, D3, and D3 Liquor Permit for Avalon South Golf Course Management Co., located at 9794 East Market Street.

- D1 Beer only for on premises consumption or in original sealed containers for carry out only until 1 a.m.
- D2 Wine and mixed beverages for on premises consumption or in original sealed containers for carry out only until 1 a.m.
- D3 Spirituous liquor for on premises consumption only until 1 a.m.

Roll Call: Rick G. Clark – yea
Dr. James J Lapolla – yea
Matthew G Vansuch – yea

A motion was made by Dr. James Lapolla and seconded by Matthew Vansuch to vote on Resolution 2014-33

Per the recommendation of Administrator Darlene St. George, approve to contract Alexander Pest Control, Inc. to provide mosquito spraying for the months May through September, 2014.

Roll Call: Rick G. Clark – yea
Dr. James J Lapolla – yea
Matthew G Vansuch – yea

A motion was made by Dr. James Lapolla and seconded by Matthew Vansuch to vote on Resolution 2014-34

Adopt Fund Balance Policy in order to address the implications of Governmental Accounting Standards Board (GASB) Statement No. 54, Fund Balance Reporting and Governmental Fund Definitions. The policy is created in consideration of unanticipated events that could adversely affect the financial condition of Howland Township and jeopardize the continuation of necessary public services. This policy will ensure that adequate fund balances and reserves are maintained in order to provide sufficient cash flow for daily financial needs; offset significant economic downturns or revenue shortfalls; provide funds for unforeseen expenditures related to emergencies; and maintain investment grade bond ratings (policy attached in its entirety).

Roll Call: Rick G. Clark – yea
Dr. James J Lapolla – yea
Matthew G Vansuch – yea

A motion was made by Matthew Vansuch and seconded by Dr. James Lapolla to vote on Resolution 2014-35

Authorize the Fiscal Officer to transfer the following monies with the Road & Bridge Fund 4:

04-B-02 (Materials) to 04-B-04 (Other Expenses) \$2,000.00

Roll Call: Rick G. Clark – yea
Dr. James J Lapolla – yea
Matthew G Vansuch – yea

A motion was made by Dr. James Lapolla and seconded by Matthew Vansuch to vote on Resolution 2014-36

Authorize the Fiscal Officer to advertise the following Police Vehicle for sale on LightGov Auction website:

2008 Ford Expedition – Vin #1FMFK16598LA24610 – Mileage 181,677
Minimum Bid - \$5,000.00.

Roll Call: Rick G. Clark – yea
Dr. James J Lapolla – yea
Matthew G Vansuch – yea

A motion was made by Matthew Vansuch and seconded by Dr. James Lapolla to vote on Resolution 2014-37

Authorize the Fiscal Officer Robert Costello to be the signer on the Cemetery Chapel Fund account with Talmar Bank and authorize the Fiscal Officer to apply for on-line banking with Talmar Bank for the Cemetery Chapel Fund.

Roll Call: Rick G. Clark – yea
Dr. James J Lapolla – yea
Matthew G Vansuch – yea

A motion was made by Matthew Vansuch and seconded by Dr. James Lapolla to adjourn the meeting at 6:10 P.M.

Roll Call: Rick G. Clark – yea
Dr. James J Lapolla – yea
Matthew G Vansuch – yea

Summary of Meeting:

Planning Director Kim Mascarella: Applying for an EPA SWIF grant. Purpose of the grant is to install porous concrete in the current parking lot of the Administration Building, use rain barrels to catch water from the downspouts, and install a rain garden on the west side of the Administration Building.

Approved by: Robert Costello Dated: 4/10/14
Robert Costello, Fiscal Officer

Approved by: Rick G. Clark Dated: 4/11/14
Rick Clark, Trustee Chairperson