

MINUTES OF THE HOWLAND TOWNSHIP BOARD OF TRUSTEES

The Howland Township Board of Trustees held their Regular meeting on May 28, 2014 at 4:30 P.M. at the Howland Township Administration Building, 205 Niles-Cortland Rd NE, Howland Township, Ohio

**Roll Call:** Rick G. Clark – Present  
Dr James Lapolla – Present  
Matthew G Vansuch- Present

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A motion was made by Dr. James Lapolla and seconded by Matthew Vansuch to suspend the reading of the May 14, 2014 minutes and accept as written.

**Roll Call:** Rick G. Clark –yea  
Dr. James J Lapolla – yea  
Matthew G Vansuch –yea

A motion was made by Matthew Vansuch and seconded by Dr. James Lapolla to authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

**Roll Call:** Rick G. Clark – yea  
Dr. James J Lapolla – yea  
Matthew G Vansuch –yea

A motion was made by Dr. James Lapolla and seconded by Matthew Vansuch to vote on Resolution 2014-56

Per the recommendation of Administrator Darlene St. George, effective May 21, 2014, approve to hire Mary Costello as a Clerical Substitute at a rate of \$9.93 per hour, with no benefits and scheduled on an “as needed basis”.

**Roll Call:** Rick G. Clark – yea  
Dr. James J Lapolla – yea  
Matthew G Vansuch –yea

A motion was made by Matthew Vansuch and seconded by Dr. James Lapolla to vote on Resolution 2014-57

Per the recommendation of Administrator Darlene St. George and Public Works Director David McCann, approve to purchase through the State Cooperative Purchasing Program, from Baker Vehicle Systems, one (1) Hustler Super Z HyperDrive lawnmower.

The total cost of the lawnmower is \$10,498, less \$8,500 from insurance carrier for a total cost to the Township of \$1,998.00.

**Roll Call:** Rick G. Clark – yea  
Dr. James J Lapolla – yea  
Matthew G Vansuch – yea

A motion was made by Dr. James Lapolla and seconded by Matthew Vansuch to vote on Resolution 2014-58

Authorize the Fiscal Officer to transfer monies within the following fund:

General Fund 1:  
01-A-27 (Transfers) to 01-B-06 Equipment Repairs/Replacement \$1,500.00

**Roll Call:** Rick G. Clark – yea  
Dr. James J Lapolla – yea  
Matthew G Vansuch – yea

A motion was made by Matthew Vansuch and seconded by Dr. James Lapolla to vote on Resolution 2014-59

Approve to schedule a Public Hearing on June 25, 2014 at 4:30 P.M., immediately following the regular meeting, to review the Annual Alternative Tax Budget of Howland Township for the next succeeding fiscal year ending December, 31, 2015.

**Roll Call:** Rick G. Clark – yea  
Dr. James J Lapolla – yea  
Matthew G Vansuch – yea

A motion was made by Dr. James Lapolla and seconded by Matthew Vansuch to vote on Resolution 2014-60

WHEREAS, the following list of properties have been cited during the month of May, 2014 in violation of the Howland Township Zoning Ordinance Section 8, A-8; Howland Township Resolution 2003-58 (Abatement, Control or Removal of Vegetation, Garbage, Refuse or Other Debris), and Howland Township Resolution 2002-93 (Establish Fines) where the yards have not been maintained; and

WHEREAS, Howland Township has received complaints from neighbors of said properties that the condition interferes with the reasonable enjoyment or use of property, and high grass and/or garbage, refuse or debris poses a safety and health threat to the neighborhood. The unsightly appearance of the properties is detrimental to the aesthetic value of the neighborhood and would cause a depreciation of property values; and

WHEREAS, the Howland Township Planning and Zoning Office has not heard from any of the property owners, by telephone or mail.

NOW, THEREFORE, BE IT RESOLVED that Howland Township declares and finds the following properties to be a nuisance.

<u>ADDRESS</u>	<u>PARCEL ID</u>
7972 Dawson Dr	28-457376
798 Rosegarden Dr	28-618700
8762 Howland Springs Rd	28-114700
1764 Niles-Cortland Rd SE	28-162060
8396 Anderson Ave	28-658675
3317 Curtis Ave.	28-132766
4332 Sunnybrook Drive	28-237800
2126 Ewalt Ave.	28-564500
3627 Devon Drive	28-218440
2206 Elm Road	28-481401
2767 Bolin Ave.	28-035170
2717 Harvey Ave.	28-076586
2812 Elizabeth Ave.	28-593651
2103 Niles-Cortland Road SE	28-581237
7899 Castle Rock Dr NE	28-045984
7658 Venice Heights	28-658800

**Roll Call:** Rick G. Clark – yea  
Dr. James J Lapolla – yea  
Matthew G Vansuch – yea

A motion was made by Matthew Vansuch and seconded by Dr. James Lapolla to vote on Resolution 2014-61

Approve to participate in the Ohio Dept. of Administrative Services Cooperative Purchasing Program for the period July 1, 2014 to June 30, 2015 at a cost of \$100 (administrative fee).

**Roll Call:** Rick G. Clark – yea  
Dr. James J Lapolla – yea  
Matthew G Vansuch – yea

A motion was made by Dr. James Lapolla and seconded by Matthew Vansuch to vote on Resolution 2014-62

Per the recommendation of Administrator Darlene St. George approve to hire Jennifer Turvey as Part-Time Postal Employee, effective June 9, 2014. Ms. Turvey will receive \$9.93 per hour, with no benefits and scheduled on an "as needed basis".

**Roll Call:** Rick G. Clark – yea  
Dr. James J Lapolla – yea  
Matthew G Vansuch – yea

A motion was made by Matthew Vansuch and seconded by Dr. James Lapolla to vote on Resolution 2014-63

Authorize the Fiscal Officer to advertise the following items for sale on LightGov Auction:

<u>Description</u>	<u>Minimum Bid</u>
Misc. Bikes (11)	\$5.00 each
Scroll saw	\$15.00
Golf Clubs/Bag	\$25.00
Car Parts/Oil Filters	\$5.00
Camp Backpack	\$5.00
Large Duffle Bag	\$5.00
Crossbow & arrows	\$100.00
Poulan Pro Weed Eater	\$35.00
Reznor Garage Heater	\$50.00
Craftsman Pressure Washer	\$100.00
Toshiba Laptop Computer	\$50.00
5 x 8 Rug	\$5.00
Abercrombie Fitch Shirts-Sm	\$10.00
Abercrombie Fitch Shirts-Med	\$30.00
Abercrombie Fitch Shirts-Lg.	\$85.00
Belt – size 32	\$5.00
Men's Ugg Vest – Large	\$5.00

**Roll Call:** Rick G. Clark – yea  
Dr. James J Lapolla – yea  
Matthew G Vansuch – yea

A motion was made by Matthew Vansuch and seconded by Dr. James Lapolla to adjourn the meeting at 6:20 P.M.

**Roll Call:** Rick G. Clark – yea  
Dr. James J Lapolla – yea  
Matthew G Vansuch – yea

Summary of Meeting:

Trustee Lapolla: Will have a Wellness Committee tent July 4<sup>th</sup>. Audiology testing, personal trainer, body mass monitoring.

Administrator Darlene St. George: Summer Recreation Camp forms have been distributed to the schools and also is advertised in the paper weekly. July 6 starts the summer farmers market.

Public Works Director David McCann: Catch basin and pothole repair work is going on. Limb and branch pick-up has been completed. The 2014 paving program is being prepared by the County Engineer. The bid specifications will be combined with other communities to hopefully get better pricing. Bidders can bid on all or part of the program.

Bolindale Residents: Spoke about police presence in the area. Need to be more patrol in the area due to speeding, drugs, etc. Chief Monroe that there are times that there are only 2 officers out and they may be at another call at the time. Trustees said to talk to the Park about issues and maybe the Park should have a park ranger to patrol the park.

Approved by: Robert M Costello Dated: 5/29/14  
Robert M Costello, Fiscal Officer

Approved by: Rick Clark Dated: 5/30/14  
Rick Clark, Trustee Chairperson