

MINUTES OF THE HOWLAND TOWNSHIP BOARD OF TRUSTEES

The Howland Township Board of Trustees held their Regular meeting on June 25, 2014 at 4:30 P.M. at the Howland Township Administration Building, 205 Niles-Cortland Rd NE, Howland Township, Ohio

**Roll Call:** Rick G. Clark – Present  
Dr James Lapolla – Present  
Matthew G Vansuch- Present

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A motion was made by Dr. James Lapolla and seconded by Matthew Vansuch to suspend the reading of the May 28, 2014 minutes and accept as written.

**Roll Call:** Rick G. Clark –yea  
Dr. James J Lapolla – yea  
Matthew G Vansuch –yea

A motion was made by Matthew Vansuch and seconded by Dr. James Lapolla to authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

**Roll Call:** Rick G. Clark – yea  
Dr. James J Lapolla – yea  
Matthew G Vansuch –yea

A motion was made by Dr. James Lapolla and seconded by Matthew Vansuch to vote on Resolution 2014-64

Accept the resignation of the following Howland Fire Department employees:

Firefighter/Paramedic Russell J Moser	Effective June 4, 2014
Firefighter/EMT Amy Shafer	Effective May 31, 2014

**Roll Call:** Rick G. Clark – yea  
Dr. James J Lapolla – yea  
Matthew G Vansuch –yea

A motion was made by Matthew Vansuch and seconded by Dr. James Lapolla to vote on Resolution 2014-65

Per the recommendation of Administrator Darlene St. George and Public Works Director David McCann, approve to purchase through the ODOT Cooperative Purchasing Program from Gledhill Road Machinery Company

One (1) Dump Body, Central Hydraulic System, Snow Plow,  
Snow Plow Hitch, Rear Pintle Hitch, Spreader & Light System \$38,908.95

Other quotes received:

Concord Road Equipment Mfg. \$46,998.42  
Cross Truck Equipment Co., Inc. \$49,575.00

**Roll Call:** Rick G. Clark – yea  
Dr. James J Lapolla – yea  
Matthew G Vansuch – yea

A motion was made by Dr. James Lapolla and seconded by Matthew Vansuch to vote on Resolution 2014-66

Authorize the Fiscal Officer to transfer monies within the following fund:

Gasoline Tax:  
03-B-02 (Material) to 03-A-07 (Maint & Equipment) \$5,000.00

**Roll Call:** Rick G. Clark – yea  
Dr. James J Lapolla – yea  
Matthew G Vansuch – yea

A motion was made by Matthew Vansuch and seconded by Dr. James Lapolla to vote on Resolution 2014-67

Authorize the Fiscal Officer to advertise for bids for two (2) *Vehicle Exhaust Removal Systems* to be installed at Fire Station 30 located at 169 Niles-Cortland Road N.E. and Fire Station 32 located at 2170 Wilson Ave.

**Roll Call:** Rick G. Clark – yea  
Dr. James J Lapolla – yea  
Matthew G Vansuch – yea

A motion was made by Dr. James Lapolla and seconded by Matthew Vansuch to vote on Resolution 2014-68

WHEREAS, the following list of properties have been cited during the month of June, 2014 in violation of the Howland Township Zoning Ordinance Section 8, 8.01, H; Howland Township Resolution 2003-58 (Abatement, Control or Removal of Vegetation, Garbage, Refuse or Other Debris), and Howland Township Resolution 2002-93 (Establish Fines) where the yards have not been maintained; and

WHEREAS, Howland Township has received complaints from neighbors of said

properties that the condition interferes with the reasonable enjoyment or use of property, and high grass and/or garbage, refuse or debris poses a safety and health threat to the neighborhood. The unsightly appearance of the properties is detrimental to the aesthetic value of the neighborhood and would cause a depreciation of property values; and

WHEREAS, the Howland Township Planning and Zoning Office has not heard from any of the property owners, by telephone or mail.

NOW, THEREFORE, BE IT RESOLVED that Howland Township declares and finds the following properties to be a nuisance.

<u>ADDRESS</u>	<u>PARCEL ID</u>
7972 Dawson Dr	28-457376
324 Clifton Dr	28-609700
1168 Stillwagon	28-495500
546 Greenleaf	28-378400
8635 Bayberry	28-581620
7658 Venice Heights	28-658800
1008 North Road	28-130200
3201 Draper	28-450950
3588 Birchwood	28-403835
3503 Birchwood	28-094550
3435 Birchwood	28-622000
3313 Larchmont	28-191800
7609 Raglan Drive	28-727300
1153 Patchen	28-007700

**Roll Call:** Rick G. Clark – yea  
Dr. James J Lapolla – yea  
Matthew G Vansuch – yea

A motion was made by Matthew Vansuch and seconded by Dr. James Lapolla to vote on Resolution 2014-69

Per the recommendation of Police Chief Paul Monroe, the Board of Trustees of Howland Township “DO NOT” request a hearing for a transfer of a D5 Liquor Permit from A & K Legends Again, LLP to VINOH53, LLC for 8208 East Market Street.

D5 – Spirituous liquor for on premises consumption only, beer, wine and mixed beverages for on premises, or off premises in original sealed containers, until 2:30 a.m.

**Roll Call:** Rick G. Clark – yea

Dr. James J Lapolla – yea  
Matthew G Vansuch – yea

A motion was made by Dr. James Lapolla and seconded by Matthew Vansuch to vote on Resolution 2014-70

Authorize Fiscal Officer Robert Costello establish Fund 27 – Fire Loss & Demolish Insurance Account, and request an Amended Certificate of Estimated Resources from the Trumbull County Auditor for other income in the amount of \$23,840.26 and appropriate in 27-A-09 (Fire Loss & Demolition Account).

**Roll Call:** Rick G. Clark – yea  
Dr. James J Lapolla – yea  
Matthew G Vansuch – yea

A motion was made by Matthew Vansuch and seconded by Dr. James Lapolla to vote on Resolution 2014-71

Per the recommendation of Administrator Darlene St. George, approve to contract Frank Gates as the Township's third party administrator for Howland Township Worker Compensation claims at an annual fee of \$11,272, effective July 1, 2014.

**Roll Call:** Rick G. Clark – yea  
Dr. James J Lapolla – yea  
Matthew G Vansuch – yea

A motion was made by Dr. James Lapolla and seconded by Matthew Vansuch to vote on Resolution 2014-72

Per the recommendation of Fire Chief James Pantalone and Administrator Darlene St. George, approve to discontinue the Howland Fire Department medical direction services with Department Medical Director Dr. Ted Spirtos, effective July 1, 2014.

**Roll Call:** Rick G. Clark – yea  
Dr. James J Lapolla – yea  
Matthew G Vansuch – yea

A motion was made by Matthew Vansuch and seconded by Dr. James Lapolla to vote on Resolution 2014-73

Per the recommendation of Police Chief Paul Monroe and Administrator Darlene St. George, approve to hire Carmen Altobelli as a Part-Time Patrolman. Patrolman Altobelli will receive \$12.29 per hour, will be scheduled on an "as needed basis" with no regularly scheduled hours and no benefits.

**Roll Call:** Rick G. Clark – yea  
Dr. James J Lapolla – yea  
Matthew G Vansuch – yea

A motion was made by Dr. James Lapolla and seconded by Matthew Vansuch to vote on Resolution 2014-74

Authorize the Fiscal Officer to advertise the following items for sale on LightGov Auction:

<u>Description</u>	<u>Minimum Bid</u>
Stihl Weed Eater	\$10.00
Video Camera & Accessories	\$10.00
Dip Bench	\$10.00
Preacher Curl Bench	\$ 5.00
Stihl LS Cut Off Saw	\$25.00
Craftsman 3 Gal. 125 PSI Compressor	\$25.00

**Roll Call:** Rick G. Clark – yea  
Dr. James J Lapolla – yea  
Matthew G Vansuch – yea

PUBLIC HEARING – ALTERNATIVE TAX BUDGET (minutes attached)

A motion was made by Matthew Vansuch and seconded by Dr. James Lapolla to vote on Resolution 2014-75

Per the recommendation of Fiscal Officer Robert Costello and Administrator Darlene St. George, approve the Alternative Tax Budget for Fiscal Year 2015 and recommend for consideration to the Trumbull County Budget Commission.

**Roll Call:** Rick G. Clark – yea  
Dr. James J Lapolla – yea  
Matthew G Vansuch – yea

A motion was made by Matthew Vansuch and seconded by Dr. James Lapolla to adjourn the meeting at 5:35 P.M.

**Roll Call:** Rick G. Clark – yea  
Dr. James J Lapolla – yea  
Matthew G Vansuch – yea

Summary of Meeting:

Trustee Clark: Qualify for Bureau of Workers Comp group rating which is a \$31,000 savings. No lost time accidents.

Police Chief Paul Monroe: Thanked Trustees for allowing him to hire Carmen Altobelli. This makes 2 part-time patrolmen. Looking to hire 2 or 3 more part-time patrolmen.

Public Works Director David McCann: Continuing with summertime work. Paving bid through the County Engineer's office has been accepted from Shelly & Sands.

Zoning Kim Mascarella: Ross and Mascarella attended 2014 NEO P&Z Workshop in Geneva.

Work Session was held with the Park Commissioners and the Howland Township Trustees.

Approved by: Robert M Costello Dated: 6/26/14  
Robert M Costello, Fiscal Officer

Approved by: Rick Clark Dated: 6/26/14  
Rick Clark, Trustee Chairperson

**PUBLIC HEARING MINUTES**  
**" Alternative Tax Budget Information Budget Request**  
**for Fiscal Year Commencing January 1, 2015"**

The Howland Township Board of Trustees held a Public Hearing on June 25, 2014 at 4:30 P.M. (immediately following the regular meeting) to review the " Alternative Tax Budget Information Budget Request for Fiscal Year Commencing January 1, 2015".

Present: Rick Clark, Matthew Vansuch & Dr. James Lapolla

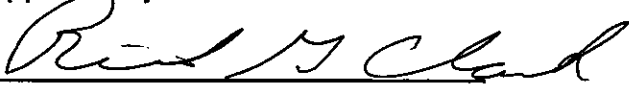
After reviewing the budget, and brief explanation of the budget by Fiscal Officer Robert Costello, a motion was made by Matthew Vansuch and seconded by Dr. James Lapolla to approve the proposed " Alternative Tax Budget Information Budget Request for Fiscal Year Commencing January 1, 2015, and recommend for consideration to the Trumbull County Budget Commission (Resolution 2014 -75).

Roll called: Dr. James Lapolla..... yea  
Matthew Vansuch..... yea  
Rick Clark..... yea

Attested by:

  
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Robert Costello, Fiscal Officer

Approved by:

  
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Rick Clark, Chairperson