

MINUTES OF THE HOWLAND TOWNSHIP BOARD OF TRUSTEES

The Howland Township Board of Trustees held their Regular meeting on July 23, 2014 at 4:30 P.M. at the Howland Township Administration Building, 205 Niles-Cortland Rd NE, Howland Township, Ohio

Roll Call: Rick G. Clark – Present
Dr James Lapolla – Present
Matthew G Vansuch- Present

A motion was made by Matthew Vansuch and seconded by Dr. James Lapolla to excuse Fiscal Officer Robert Costello for personal reasons.

Roll Call: Rick G. Clark –yea
Dr. James J Lapolla – yea
Matthew G Vansuch –yea

A motion was made by Dr. James Lapolla and seconded by Matthew Vansuch to suspend the reading of the June 25, 2014 minutes and accept as written.

Roll Call: Rick G. Clark –yea
Dr. James J Lapolla – yea
Matthew G Vansuch –yea

A motion was made by Matthew Vansuch and seconded by Dr. James Lapolla to authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

Roll Call: Rick G. Clark – yea
Dr. James J Lapolla – yea
Matthew G Vansuch –yea

A motion was made by Dr. James Lapolla and seconded by Matthew Vansuch to vote on Resolution 2014-76

Approve supporting Howland Township & Partners' Golden Triangle Local Technical Assistance Application through the Economic Development Administration, and commit 50% of the required match. Cash in the amount of \$9,000 from the Township General Fund and \$1,056 in-kind contribution.

Roll Call: Rick G. Clark – yea
Dr. James J Lapolla – yea
Matthew G Vansuch –yea

A motion was made by Matthew Vansuch and seconded by Dr. James Lapolla to vote on Resolution 2014-77

Per the recommendation of Administrator Darlene St. George, approve to hire Kimberlee Curry as a Part-Time Postal employee at a rate of \$10.28 per hour, with no benefits and scheduled on an "as needed basis". Ms. Curry began employment July 7, 2014.

Roll Call: Rick G. Clark – yea
Dr. James J Lapolla – yea
Matthew G Vansuch – yea

A motion was made by Dr. James Lapolla and seconded by Matthew Vansuch to vote on Resolution 2014-78

Per the recommendation of Administrator Darlene St. George, approve the revisions to the following Howland Township Policies (copy attached in its entirety), effective immediately:

Leave for Death in Family Section 3011-02

Revise Section 1 - immediate family members

Revise Section 2 – family members to include any that are not included Section 2

Holiday Pay Section 3028

Add Item 6 – language to cover holidays that fall on Saturday and Sunday

Roll Call: Rick G. Clark – yea
Dr. James J Lapolla – yea
Matthew G Vansuch – yea

A motion was made by Matthew Vansuch and seconded by Dr. James Lapolla to vote on Resolution 2014-79

Approve a three (3) year contract for Police, Fire and the Public Works Department as fully written herein, and approve a 3.5% increase in wages for all bargaining, non-bargaining full-time employees and part-time employees, effective July 1, 2014.

Roll Call: Rick G. Clark – yea
Dr. James J Lapolla – yea
Matthew G Vansuch – yea

A motion was made by Dr. James Lapolla and seconded by Matthew Vansuch to vote on Resolution 2014-80

WHEREAS, the following list of properties have been cited during the month of July, 2014 in violation of the Howland Township Zoning Ordinance Section 8, 8.01, H; Howland Township Resolution 2003-58 (Abatement, Control or Removal of Vegetation, Garbage, Refuse or Other Debris), and Howland Township Resolution 2002-93 (Establish Fines) where the yards have not been maintained; and

WHEREAS, Howland Township has received complaints from neighbors of said properties that the condition interferes with the reasonable enjoyment or use of property, and high grass and/or garbage, refuse or debris poses a safety and health threat to the neighborhood. The unsightly appearance of the properties is detrimental to the aesthetic value of the neighborhood and would cause a depreciation of property values; and

WHEREAS, the Howland Township Planning and Zoning Office has not heard from any of the property owners, by telephone or mail.

NOW, THEREFORE, BE IT RESOLVED that Howland Township declares and finds the following properties to be a nuisance.

<u>ADDRESS</u>	<u>PARCEL ID</u>
7972 Dawson Dr	28-457376
4006 Fairlawn Hts.	28-090970
1213 Deforest Road	28-121400
504 Howland Wilson Rd	28-417300
3115 Fairview Ave.	28-411655
2058 Weir Road	28-164874
2287 Fairgreen Ave.	28-077851
2767 Bolin Ave.	28-035170
3417 Ridgelawn Ave.	28-535300
8442 Deer Creek	28-468760
2103 Niles-Cortland Rd SE	28-581237
1615 Portal Drive	28-362850

Roll Call: Rick G. Clark – yea
Dr. James J Lapolla – yea
Matthew G Vansuch – yea

A motion was made by Matthew Vansuch and seconded by Dr. James Lapolla to vote on Resolution 2014-81

Approve to reject all bids for the purchase of two (2) Vehicle Exhaust Removal Systems for the purpose of revising the bid specifications for approval by the Trumbull County Prosecutor's Office in accordance with O.R.C. 505.37A, and authorize the Fiscal Officer to advertise for bids upon the approval of the bid specifications by the Trumbull County Prosecutor's Office.

Roll Call: Rick G. Clark – yea
Dr. James J Lapolla – yea
Matthew G Vansuch – yea

A motion was made by Dr. James Lapolla and seconded by Matthew Vansuch to vote on Resolution 2014-82

Approve to advertise the following Police Department vehicles for auction on the internet through LightGov. The items will be advertised for 15 days and will be sold as is with all emergency equipment removed:

2006 Chevy Impala 83,000 miles Minimum bid \$2,000.00
Vin #2G1WS551869418235

2008 Chevy Impala 98,000 miles Minimum bid \$2,000.00
Vin #2G1WS553381347917

Roll Call: Rick G. Clark – yea
Dr. James J Lapolla – yea
Matthew G Vansuch – yea

A motion was made by Matthew Vansuch and seconded by Dr. James Lapolla to vote on Resolution 2014-83

Per the recommendation of Administrator Darlene St. George and Fire Chief James Pantalone, approve to purchase through the State Cooperative Purchasing Program one (1) 2014 Braun Express Type III Ambulance at a total cost of \$86,369.00

Roll Call: Rick G. Clark – yea
Dr. James J Lapolla – yea
Matthew G Vansuch – yea

A motion was made by Dr. James Lapolla and seconded by Matthew Vansuch to vote on Resolution 2014-84

Per the recommendation of Administrator Darlene St. George, approve to borrow funds for the amount of \$86,369.00 at a 2.5% annual interest rate for a period of 5 years with 10 semi-annual payments from Middlefield Banking Company to purchase one (1) 2014 Braun Express Type III Ambulance (note resolution attached in its entirety).

Roll Call: Rick G. Clark – yea
Dr. James J Lapolla – yea
Matthew G Vansuch – yea

A motion was made by Matthew Vansuch and seconded by Dr. James Lapolla to vote on Resolution 2014-85

Per the recommendation of Administrator Darlene St. George and Fire Chief James Pantalone, approve to hire the following as Howland Township Fire & EMS Training Center Instructors:

Kish, Terri Andrew Bickerstaff Randy Stottlemire Russell Moser Larry Manaro

Lead Instructor - \$16.48 Assistant Instructor - \$11.33

The above instructors will receive “no benefits” and will be scheduled on an “as needed basis”.

Roll Call: Rick G. Clark – yea
Dr. James J Lapolla – yea
Matthew G Vansuch – yea

A motion was made by Dr. James Lapolla and seconded by Matthew Vansuch to vote on Resolution 2014-74

Authorize the Fiscal Officer to advertise the following items for sale on LightGov Auction:

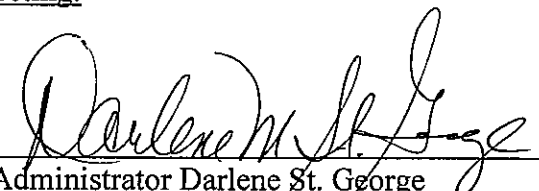
<u>Description</u>	<u>Minimum Bid</u>
Stihl Weed Eater	\$10.00
Video Camera & Accessories	\$10.00
Dip Bench	\$10.00
Preacher Curl Bench	\$ 5.00
Stihl LS Cut Off Saw	\$25.00
Craftsman 3 Gal. 125 PSI Compressor	\$25.00

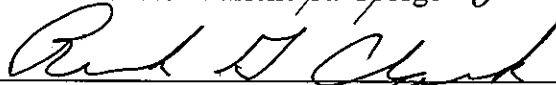
Roll Call: Rick G. Clark – yea
Dr. James J Lapolla – yea
Matthew G Vansuch – yea

A motion was made by Matthew Vansuch and seconded by Dr. James Lapolla to adjourn the meeting at 5:35 P.M.

Roll Call: Rick G. Clark – yea
Dr. James J Lapolla – yea
Matthew G Vansuch – yea

Summary of Meeting:

Approved by:  Dated: 8/5/14
Administrator Darlene St. George

Approved by:  Dated: 8/5/14
Rick Clark, Trustee Chairperson