

MINUTES OF THE HOWLAND TOWNSHIP BOARD OF TRUSTEES

The Howland Township Board of Trustees held their Regular meeting on December 10, 2014 at 6 PM at the Howland Township Administration Building, 205 Niles-Cortland Road N.E, Warren, Ohio.

Roll Call: Rick G. Clark - Present
James Lapolla - Excused
Matthew G Vansuch - Present

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A motion was made by Matthew Vansuch and seconded by Rick Clark to excuse Dr. James Lapolla for personal reasons.

Roll Call: Rick G. Clark - yea
Dr. James Lapolla – excused
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by Rick Clark to suspend the reading of the November 12, 2014 minutes and accept as written.

Roll Call: Rick G. Clark - yea
Dr. James Lapolla – excused
Matthew G Vansuch - yea

A motion was made Matthew Vansuch and seconded by Rick Clark to authorize the Fiscal Officer Robert Costello to pay all outstanding invoices incurred and approve all warrants issued.

Roll Call: Rick G. Clark - yea
Dr. James Lapolla – excused
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by Rick Clark to vote on **Resolution 2014-130**

General Fund:	
01-G-06 (Police-Other Expenses) to 01-G-05 (Police Repairs)	\$1,300
01-A-27 (Transfers) to 01-A-28 (Contracts)	\$4,000
* 01-J-01 (Salaries) to 01-J-05 (Contracts)	\$3,500
Road Fund:	
04-A-04 (Tools & Equipment) to 04-A-09 (Utilities)	\$ 900
*04-B-02 (Material) to 04-A-05 (Supplies)	\$5,000

Roll Call: Rick G. Clark - yea
Dr. James Lapolla – excused
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by Rick Clark to vote on
Resolution 2014-131

Authorize Fiscal Officer Robert Costello to request an Advance of 1st Half Settlement of 2014 Real Estate Taxes from the Trumbull County Auditor.

Roll Call: Rick G. Clark - yea
Dr. James Lapolla – excused
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by Rick Clark to vote on
Resolution 2014-132

Be it resolved that the Board of Trustees of Howland Township, Trumbull County, Ohio approve the Temporary Appropriations to provide for the current expenses and other expenditures during the fiscal year ending December 31, 2015, the sums be and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made for and during said fiscal year (copy attached).

Roll Call: Rick G. Clark - yea
Dr. James Lapolla – excused
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by Rick Clark to vote on
Resolution 2014-132

Be it resolved that the Board of Trustees of Howland Township, Trumbull County, Ohio approve the Temporary Appropriations to provide for the current expenses and other expenditures during the fiscal year ending December 31, 2015, the sums be and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made for and during said fiscal year (copy attached).

Roll Call: Rick G. Clark - yea
Dr. James Lapolla – excused
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by Rick Clark to vote on
Resolution 2014-133

Per the recommendation of Administrator Darlene St. George and Fire Chief James Pantalone, approve to hire the following Full-Time Firefighter/EMT's:

Anthony Fairbanks – effective December 18, 2014:
80% of hourly base pay rate = \$14.28
90% of hourly base pay rate = \$16.07 (upon passing of Paramedic Test)

100% - after one (1 year full employment) = \$17.85

Medic Rate (upon passing of National Registry Paramedic Test)
90% per pay upon passing = \$56.25
100% per pay after one year full employment

Seith Durig – effective December 17, 2014:
90% of hourly base pay rate = \$16.07
100% of hourly base pay rate = \$17.85

Medic Rate (upon passing of National Registry Paramedic Test)
90% per pay upon passing = \$56.25
100% per pay after one year full employment

Anthony Fairbanks and Seth Durig will receive pension pick-up and all benefits as per the Township Personnel Policy and Firefighter's Union Contract.

Roll Call: Rick G. Clark - yea
Dr. James Lapolla – excused
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by Rick Clark to vote on
Resolution 2014-134

Per the recommendation of Administrator Darlene St. George and Fire Chief James Pantalone, approve to hire the following as part-time Fire Department employees, effective December 1, 2014:

Matthew Fulmer – Firefighter/Para - \$12.72/hour
Brian Barton – Firefighter/EMT - \$12.39/hour

Matthew Fulmer and Brian Barton will be scheduled on “as needed basis” with no regular scheduled hours and no benefits.

Roll Call: Rick G. Clark - yea
James Saker – excused
Matthew G Vansuch – yea

A motion was made by Matthew Vansuch and seconded by Rick Clark to vote on
Resolution 2014-135

Per the recommendation of Administrator Darlene St. George, approve to apply for the 2015 Christmas Tree Collection and Recycling Grant from Geauga-Trumbull Solid Waste Management District.

Roll Call: Rick G. Clark - yea
Dr. James Lapolla – excused
Matthew G Vansuch - yea

A motion was made Matthew Vansuch and seconded by Rick Clark to vote on
Resolution 2014-136

Per the recommendation of Administrator Darlene St. George, approve dues assessment for fiscal year 2015 for the amount of \$4,012.26, payable to the Trumbull County Emergency Management Agency. Total cost is based on the 2010 census of 19,106 x rate of \$.21. There is no increase from 2014.

Roll Call: Rick G. Clark - yea
Dr. James Lapolla – excused
Matthew G Vansuch – yea

A motion was made by Matthew Vansuch and seconded by Rick Clark to vote on
Resolution 2014-137

The Howland Township Board of Trustees accept grant funding of \$149,955 from the Ohio Public Works Commission for the 2015 Road Resurfacing Program. The Howland Township Board of Trustees approve to provide \$234,545 as the local match for the project. The total estimated cost of the project is \$384,500.

Roll Call: Rick G. Clark - yea
Dr. James Lapolla – excused
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by Rick Clark to vote on
Resolution 2014-138

The Howland Township Board of Trustees authorize the following to represent Howland Township for the 2015 Road Resurfacing Program:

Chief Executive Officer	Administrator Darlene M. St. George
Chief Financial Officer	Fiscal Officer Robert Costello
Project Manager	Public Works Director David McCann

Roll Call: Rick G. Clark - yea
Dr. James Lapolla – excused
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by Rick Clark to vote on
Resolution 2014-139

Fiscal Officer Robert Costello Certifies that the local match of \$234,545 will be available in General fund 1 for the 2015 Road Resurfacing Program.

Roll Call: Rick G. Clark - yea
Dr. James Lapolla – excused
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by Rick Clark to vote on
Resolution 2014-140

The Board of Trustees approve to pay Northstar Planning & Designing \$3,500.00, invoice 14-03-01, dated December 1, 2014.

Roll Call: Rick G. Clark - yea
Dr. James Lapolla – excused
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by Rick Clark to vote on
Resolution 2014-141

Per the recommendation of Administrator Darlene St. George and Police Chief Paul Monroe, approve to hire Carmen J Altobelli as a full-time Patrolman, effective January 1, 2015.

Ptl. Altobelli will receive 90% of the current hourly rate (\$20.71), pension pick-up and all benefits as per the Township Policy, Police Contract and the regulations as per the Howland Township Police Rules & Procedure manual.

Roll Call: Rick G. Clark - yea
Dr. James Lapolla – excused
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by Rick Clark to vote on
Resolution 2013-142

Accept a letter of resignation from Timothy Mulvey resigning from the Howland Township Zoning Commission, effective January 1, 2015.

Roll Call: Rick G. Clark - yea
Dr. James Lapolla – excused
Matthew G Vansuch – yea

A motion was made by Matthew Vansuch and seconded by Rick Clark to vote on
Resolution 2014-143

Approve the following appointment and/or reappointment to the Howland Township
Zoning Commission:

Reappoint	John Rubesich	Term 1/1/2015 to 12/31/2019
Appoint	William Beinike	Term 1/1/2015 to 12/31/2018

Mr. William Beinike will fill the unexpired of Timothy Mulvey

Roll Call: Rick G. Clark - yea
Dr. James Lapolla – excused
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by Rick Clark to vote on
Resolution 2014-144

Approve the following appointments to the Howland Township Board of Zoning
Appeals:

Appoint	Ned Gold	Term 1/1/2015 to 12/31/2019
Appoint	Deb Sgambati (alternate)	Term 1/1/2015 to 12/31/2017
Appoint	Michael Smylie (alternate)	Term 1/1/2015 to 12/31/2017

Roll Call: Rick G. Clark - yea
Dr. James Lapolla – excused
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by Rick Clark to reschedule the regular
Board of Trustees meeting of December 24, 2014 at 4:30 P.M. to December 30, 2014 at noon.

Roll Call: Rick G. Clark - yea
Dr. James Lapolla – excused
Matthew G Vansuch - yea

Summary of Meeting:

Trustee Vansuch: An interested party wants to purchase 120 acres of property located nex to
the airstrip on North River Road, west of the creek and north towards Bazetta Township. This
property was purchased with Clean Ohio Funds. This property is dedicated and restricted to
natural and wildlife wetland use.


Trustee Clark stated that the property was purchased in 2002 and the intent is for the property to
stay forever green and could never be developed. This property could never be sold.

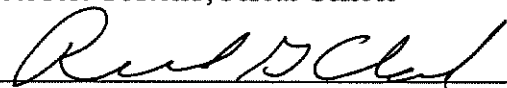
Trustee Clark: Mentioned the grant projects implemented in 2014. The total amount of grants is \$2,050,107 that the employees and administration were able to secure and benefit Howland Township. All departments secured various grants. Everyone who worked on the grants needs to be commended as this saved the tax payers dollars for various projects.

The Township is contributing \$8,650 for the fees to participate in the Trumbull Transit Board. That means Township residents only pay \$1.00 per trip. That allows the Township residents who need transportation 8,750 trips at a very inexpensive rate.

Administrator St. George: Proud of everyone who participated in the food pantry drive. The Police and Firefighter's unions each donated \$1,000. This year is the most money ever raised and will help support two food pantries for a year. Firefighter James Williamson organized the drive, and got all the volunteers together. Can't thank everyone enough for helping and how proud I am.

Roll Call: Rick G. Clark - yea
Dr. James Lapolla - excused
Matthey G Vansuch - yea

Approved by:  Dated: 12/11/14
Robert Costello, Fiscal Officer

Approved by:  Dated: 12/11/14
Rick Clark, Chairperson